I. SIGN PERMIT APPLICATION FOR SIGNS 12 SQ. FT. OR LESS

Signs erected in Ingersoll Township after April 2, 1997 must be in compliance with Ordinance No. 33 as amended by Ordinance No. 44 and Ordinance No. 46 which regulate the construction, size and placement of signs in the Township. Copies of these Ordinances may be obtained from the Ingersoll Township Clerk.

Please complete all information requested below and submit this application to the Township Clerk who will schedule an official review at the next regularly scheduled meeting of the Planning Commission. A fee of $25.00 for signs 12 sq. ft. or less and $100.00 for over 12 sq. ft.,, must accompany the application form. Meeting to review this application will be held on_____at the Township Hall at the corner of Sasse and Freeland Roads.

Review and approval must be obtained before sign is erected on the premises.

Name:_____ _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ email: _____

Property Tax Code for Location of Sign:_____

Owner of Property (if different from above), _____

Please attach written permission of the property owner if sign will not be located on the same premises as the business it is advertising.

Size of Sign: _____ Height: _____ Width: _____
(All measurements should be in feet/inches)

Will sign be printed: ☐One side only ☐ Both Sides

Construction Materials to be used: (Please include all major components):

_____

_____

_____

_____

Colors: _____

Please attach a sketch of the proposed sign indicating the placement of any lettering and/or illustrations that will be used. Please indicate dimensions (Height/Width) of the sign itself as well as the height and

placement of any posts or support materials. If the sign is to be used in a commercial or industrial zone a sketch showing the placement of the sign on the site and landscaping plans for the base of the sign must also be attached to this document. The sketch must also show placement of the sign on the property relative to property lines and right of way.

Any required electrical or construction permits must be submitted with this application.

TO BE COMPLETED BY TOWNSHIP PLANNING COMMISSION:			
Application fee paid	☐ Yes ☐ No		
Sign Approved	☐ Yes ☐ No		Date:
		By: Chairman, Planning Commission	
Inspection			
Approved	☐ Yes ☐ No		Date:
		By: Ordinance Enforcement Officer	